

# Child Neurology of Tulsa

## Referrals Policy

Child Neurology of Tulsa provides evaluation and management to infants, children and adolescents with neurological issues. Sometimes the child has an issue not yet diagnosed by the primary care physician (or other provider) and a consultation is requested with Dr. Siegler for his opinion. Other children have known neurologic issues and are referred for further evaluation and management. As a subspecialist in pediatric neurology, Dr. Siegler requires that the primary care physician refer your child by providing pertinent information and questions regarding how Dr. Siegler may help. This is standard procedure intended on providing the best possible care.

We will provide a simple referral form to your primary care physician upon request. Sometimes, if the child's medical or neurologic issues are complex, Dr. Siegler will request additional information from your physician. Some physicians will include a typed referral letter that summarizes your child's issues. Such letters are very helpful, greatly appreciated and speeds the referral process.

Although your insurance company may not require an insurance referral from the primary care physician, Child Neurology of Tulsa requires referrals for all not-yet-established office patients (includes patients seen only in the hospital) as well as for patients seen in the office but have a new problem or have not been seen for a prolonged interval.

Having referrals from a primary care physician provides Dr. Siegler with a physician who may address non-neurologic issues discovered during his evaluation. Children referred from specialists who do not have a primary care physician will not be scheduled until a primary care physician is established.

New Patient Appointments (not-yet-established office patients, previously seen patients with new problems) will be scheduled directly with the parent/guardian following receipt of the physician referral. Any delay in scheduling from failure to receive a referral is due to your primary care physician's office and not Child Neurology of Tulsa. Please call your doctor's office to inquire.

Pertinent medical records are very helpful in the evaluation. It is both your and your physician's responsibility to provide those records in a timely fashion. Although Dr. Siegler may read EEGs performed at locations outside our office, or consult on your child at a hospital, those records are not kept at Child Neurology of Tulsa for not-yet-established office patients. Be sure pertinent records (and films or CDs) are sent to Child Neurology of Tulsa prior to the appointment. Certainly, you may hand deliver records at the time of your appointment but **be sure to notify the receptionist that you have records** so that copies can be made and films can be reviewed by Dr. Siegler.

We look forward to seeing you and helping care for your child.

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